

THE UNIVERSITY OF WEST FLORIDA
Department of Criminology, Criminal Justice, and Legal Studies
Spring 2025 Course Syllabus
CJE – 4110 POLICING (Hybrid - 3 credit hours)

MEETING TIME / LOCATION : Tuesday/Thursday 2:30 to 3:45 (86/121)
COURSE CANVAS PAGE : <https://uwf.instructure.com/courses/58843>
INSTRUCTOR : Dr. Nicholas Hasan Buker, Professor ([Dr. Buker's faculty profile](#))
OFFICE : Pensacola Campus, 85/161
PHONE : 850-4742707
E-MAIL : hbuker@uwf.edu
PREREQUISITE : None
STUDENT HOURS / COMMUNICATION: Tuesday: 09:00 – 11:00 AM, by appointment (Virtual meeting possible upon request)

The most efficient way to communicate with me is through the UWF e-mail system. I intend to reply to emails in one business day. If you cannot receive any response during that time, please assume that I might not have received your email. You are also expected to check your UWF e-mail address regularly not to miss any important messages from me.

COURSE DESCRIPTION (CATALOG 2024-2025)

Analysis of the role of and challenges to policing in a democratic society. Examination of contemporary and historical influences on police policy, personnel, and organization. Discussion of police function within society.

COURSE TOPICS

- Police History
- Police Organization
- Police Functions
- Community Policing
- Police misconduct
- Future of Policing

STUDENT LEARNING OUTCOMES

Upon successful completion of this course, students will be able to:

- Describe the dynamics of police-community relations
- Describe the structure and function of police organizations
- Outline how law enforcement officers are selected and trained

- Evaluate the role of police in American democracy
- Describe the history and evolution of police
- Discuss major issues, including ethical challenges, facing police departments

TEXTBOOK

Novak, K. J., Cordner, G. W., Smith, B. & Roberg, R. R. (2022). *Police & Society 9th Ed.*. Oxford University Press. ISBN: 9780197617434

In addition, several other supportive materials are/will be available on the course's Canvas page. I will also send AdHoc assignments for the virtual activities of the course via Perusall. You will be informed about these materials as we progress throughout the semester.

CANVAS

This is a hybrid course, and there is a course shell on Canvas for the course. Therefore, you are expected to follow the course's Canvas page and submit all of your assignments through this page.

*PAPER AND/OR E-MAIL SUBMISSIONS WILL **NOT** BE ACCEPTED ON ANY ASSIGNMENT.*

On the Canvas page, you will find all assignments, PPTs, additional readings, links, exams, quizzes, and other resources you will use throughout the course. In addition, your grades will also be posted on Canvas. Consequently, it is required to visit the course page at least twice a week to be updated about the course content.

[Review The Core Rules of Netiquette.](#)

PERUSALL

Perusall is a digital platform that facilitates interactive reading/watching and discussions of several course materials. First of all, please see [what you need to do to get started with Perusall](#). You will see on that page that you do not need to take any extra steps to access the Perusall assignments other than accessing the course's Canvas page and clicking on "Assignments." You will see the reading assignments once you click on your Perusall assignments in Canvas. Please read this [Rubric](#), which explains how Perusall works. You should also visit [this document for scoring examples](#). Lastly, I posted an announcement on Canvas with a video link that will be a great help to understand how Perusall works. If you have any questions regarding Perusall, please feel free to ask.

ATTENDANCE POLICY

Since this is a hybrid course, you must actively engage in online activities through Canvas and Perusall and participate in the on-campus meetings as planned in the course outline at the end of the syllabus. There will also be off-campus visits throughout the semester. You are supposed to inform the instructor beforehand if you cannot attend the in-person meetings or complete an assignment as required. Please see the [UWF's Class Attendance policy](#) for the details.

GRADING

Your development in this course will be evaluated through the assignments, exams, chapter quizzes, and other ad hoc homework. There is no extra credit assignment in this course, but you may be given opportunities throughout the semester for optional assignments.

1. **Exams:** There will be two exams in this course, including the final exam. You are required to take the exams using a webcam. This proctoring system is managed by Canvas Respondus, and you will find a detailed description of it on the course page. The process is also described below. If you have any problems regarding test-taking or need special accommodations, please let me know beforehand so I can help you in a timely manner.

IMPORTANT: See the late submission/exam make-up policy below.

2. **Perusall Readings / Annotations / Discussions:** Throughout the semester, you will have assignments to read/annotate/discuss material through Perusall. Please read this article to see [how you can create, edit, and delete a comment](#) on the text and various other aspects of reading through Perusall. While working on these materials, you are supposed to make thoughtful annotations as explained in the [Rubric](#). Your work on Perusall will be scored between 0 and 3, as shown in the Rubric and the [scoring examples](#).

The points you will receive from this assignment will be determined from a holistic perspective. As such, the quality of the content of your annotations, as well as the number of your annotations, will determine your overall points. However, you must submit at least *seven* high-quality annotations distributed across the assignment to receive full points for the number of annotations. The system also allows me to track your overall reading time in an assignment, affecting your points.

In this course, we will pursue a “learner-centered approach,” which requires you all to be involved in classroom discussions more than you would do in a regular lecture in which the general approach is “teacher-centered.” Therefore, you are supposed to come to the classes after reading the assigned materials and participate in the group work.

3. **Movie Review:** For this assignment, you need to watch *Serpico*, a movie about the real-life story of a former NYPD officer. After watching the movie, write a three-four pages reflection paper about this movie. In your paper, discuss how the practical life of a police officer is described in the movie. In addition, make an in-depth discussion about the ethical dilemmas and behavioral issues regarding policing. In your paper, be critical and try to make strong connections with the relevant chapters of your textbook.

While writing your paper, please keep in mind that you are expected to prepare a college-level assignment. You have to stay away from any act that might be considered cheating or plagiarism. Plagiarism is an issue you should always keep in mind while writing something as a student, scholar, or practitioner. Briefly, plagiarism is stealing an intellectual product and reflecting it as if it was your own. Please visit www.plagiarism.org to learn more about plagiarism and avoid serious consequences. Citation is the way of appropriately using others' products in your study. Citing is giving credit to others for using their product. There

are several common ways of properly citing different intellectual products. Please also review the special section below regarding generative AI use in all assignments. In your papers, I expect you to use APA format while citing the others' work. Any information that is not your product should be cited appropriately, according to American Psychological Association (APA 7th Ed.) style.

On the Canvas course shell, different resources on plagiarism and [APA style of citation](#) is available to help you prepare your paper. I also strongly suggest you seek help from the Online [Writing Lab of UWF](#), which is located in the library and serves you free of charge.

4. **Chapter Quizzes:** After completing your study of a chapter, you need to take the chapter quiz. These are open-book tests that can be taken as many times as you want. They are great tools to prepare for the exams.
5. **Two-minute Lecture:** You are expected to give a two-minute lecture on your general understanding of the current state of policing based on what you learn in this course. Please see this [playlist](#) or [this video](#) for examples of a two-minute lecture. The course page has more detailed explanations of this assignment.
6. **Ad-hoc Homework:** Throughout the course, you may be assigned extra homework. These assignments may be about writing short reflections on a guest lecture, a field trip, or a recent event/case related to our course. I will inform you about these assignments throughout the course. The total point value of these assignments will not exceed the point value of the review assignments.

Based on these methods of evaluation, your grades will be calculated as follows:

<i>EXAMS</i>	<i>2x500 POINTS</i>	<i>1000</i>
<i>PERUSALL ASSIGNMENTS</i>	<i>8x30 POINTS</i>	<i>240</i>
<i>MOVIE REVIEW</i>	<i>200 POINTS</i>	<i>200</i>
<i>CHAPTER QUIZZES</i>	<i>13X20</i>	<i>260</i>
<i>TWO MINUTE LECTURE</i>	<i>200 POINTS</i>	<i>200</i>
<i>AD HOC HOMEWORKS</i>	<i>TBD</i>	<i>TBD</i>
<i>SYLLABUS QUIZ</i>	<i>9 POINTS</i>	<i>9</i>
<i>INTRODUCTION MESSAGE</i>	<i>10 POINTS</i>	<i>10</i>

Grade Calculation: The total points in this course may change per the value of ad hoc assignments. For instance, I may assign you to write a brief reflection on a guest lecture, and the points from those assignments will be added to the points you will receive from other assignments. The grades are calculated by taking the mean percentage of the individual points of

the assignments. In other words, the maximum total points will not exceed 100%. Please do not hesitate to ask if you need any additional explanation on the grade calculation.

Completeness Requirement: The students who do not submit at least 80% of all Chapter quizzes (12 out of 14 chapters) and all other above-listed assignments will not receive a passing grade regardless of the average score obtained through the submitted works.

Grade Ranges

95% to 100%	A	77% to 79%	C+
90% to 94%	A-	73% to 76%	C
87% to 89%	B+	70% to 72%	C-
83% to 86%	B	66% to 69%	D+
80% to 82%	B-	60% to 65%	D
		59% or less	F

LATE SUBMISSION / EXAM MAKEUP POLICY

Your success in this course is highly correlated with being timely and organized in the abovementioned assignments and exams. You must inform me beforehand if you have an excuse that will force you to miss or delay an exam or assignment. Otherwise, you will miss the whole point or lose a proportion of your points as a penalty for a given assignment/exam, as outlined below:

- All late assignments and make-up exams can be submitted until the last day of the course (Friday before finals week) to receive credit.
- Missed exams can be made up only upon proof of a serious reason (like a family emergency, sickness, etc.) and informing the professor beforehand.
- All late assignments are subject to a 25% point reduction.
- You will not be penalized if you have a legitimate excuse for late submission, per UWF Policy.
- The reduction penalty will not change depending on how late you are. One day or fifteen weeks, you will get the same reduction.

MINIMUM TECHNICAL SKILLS AND TECHNOLOGY REQUIREMENTS

You should have a WebCam and a PC or Apple computer to take the e-proctored exams in this course. You should also have a microphone to communicate during the optional virtual class meetings and office hours. The Google Chromebooks may not allow you to take the Respondus

monitored exams. If you have any special accessibility needs for computer use, please inform SAR (see below for the contact information) and me at the beginning of the semester. If you need to check out a laptop, please visit this [link](#) for details.

Using LockDown Browser and a Webcam for Online Exams

Respondus LockDown Browser is a client-based application that "locks down" a computer or device during an online exam delivered on a third-party assessment platform, such as a Learning Management System (LMS). [Privacy information for Respondus LockDown Browser](#).

Respondus Monitor is a companion product for LockDown Browser that enables students to record themselves with a webcam and microphone during an online exam. The recordings and other data from the exam session are processed automatically; summary information is provided to the Instructor, such as if the student left the video frame during the exam session. [Privacy information for Respondus Monitor](#).

Using LockDown Browser and a Webcam for Online Exams

This course requires the use of LockDown Browser and a Webcam for online exams. The webcam can be built into your computer or can be the type that plugs in with a USB cable. Watch this [short video](#) to get a basic understanding of the LockDown Browser and the webcam feature.

Follow this link for [instructions for downloading and installing LockDown Browser](#).

Please note: Respondus is not compatible with Chromebook. Below is an outline of the process to take your exams:

To take an online test:

- Close all programs unless one is used to connecting you to the Internet.
- Log into eLearning, select your course and navigate to the quiz.
- Select the "Launch LockDown Browser" button to open LockDown Browser and start the quiz.
- If prompted, close a blocked program (e.g., screen capture, instant messaging) by choosing Yes. Or, close LockDown Browser and close the blocked program before restarting.
- If the Instructor requires a test password, a new window will appear asking for the Exam Password. Enter the password and click Begin Exam.
- The test will then start. (Note, once a test has been started with Respondus LockDown Browser, you cannot exit until the Submit button is clicked)

Finally, when taking an online exam, follow these guidelines:

- Ensure you're in a location where you won't be interrupted
- Turn off all mobile devices, phones, etc.
- Clear your desk of all external materials — books, papers, other computers, or devices
- Remain at your desk or workstation for the duration of the test

- If a webcam is required, make sure it is plugged in or enabled before starting LockDown Browser
- LockDown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted
- If a webcam is required, you will be recorded during the test to ensure you're using only permitted resources

If you have difficulty with downloading and installing these plug-ins or have any other technical difficulties in eLearning, contact the UWF Help Desk at 850-474-2075.

- [How to Properly Complete a Room Scan](#)

You are also expected to:

- Activate a MyUWF student account
- Access the MyUWF portal a minimum of 2-3 times a week
- Access UWF e-mail account (Gmail) 2-3 times a week
- Have basic word-processing knowledge

See: UWF Resources – [Important Student Information](#) for technology web links

Technology Support

Canvas Support Hotline (Open 24/7) - 1-844-866-3349

UWF ITS Help Desk - 1-850-474-2075 or e-mail itshelpdesk@uwf.edu

SYLLABUS CHANGE POLICY

This syllabus is subject to change with prior notification.

STUDENT ACCESSIBILITY RESOURCES

The University of West Florida supports an inclusive learning environment for all students. If there are aspects of the instruction or design of this course that hinder your full participation, such as time-limited exams, inaccessible web content, or the use of non-captioned videos and podcasts, reasonable accommodations can be arranged. Prior to receiving accommodations, you must register with Student Accessibility Resources. Appropriate academic accommodations will be determined on an individual basis with careful consideration of course design, course learning objectives, individual documentation of disability, and the academic barriers experienced by the student. Accommodations may vary from one course to the next course and from one semester to the next semester. For information regarding the registration process, visit the SAR website, e-mail sar@uwf.edu, or call 850.474.2387.

STUDENT USE OF GENERATIVE AI TOOLS

The use of generative AI tools (e.g., ChatGPT, Dall-e, etc.) is permitted in this course for the following activities:

- Brainstorming and refining your ideas;
- Fine-tuning your research questions;
- Finding information on your topic;
- Drafting an outline to organize your thoughts and
- Checking grammar and style.

The use of generative AI tools is not permitted in this course for the following activities:

- Impersonating you in classroom contexts, such as by using the tool to compose discussion board prompts assigned to you or content that you put into a Zoom chat.
- Completing group work that your group has assigned you unless it is mutually agreed upon that you may utilize the tool.
- Writing a draft of a writing assignment.
- Writing entire sentences, paragraphs, or papers to complete class assignments.

You are responsible for the information you submit based on an AI query (for instance, that it does not violate intellectual property laws or contain misinformation or unethical content). Your use of AI tools must be appropriately documented and cited to stay compliant with university policies on academic honesty. For example, *See these [Citing AI Content resources](#) from the UWF LibGuide: [ChatGPT and AI in Higher Education](#)*. Any assignment that is found to have used generative AI tools in unauthorized ways *may cause failure and further disciplinary actions in this course*. When in doubt about permitted usage, please ask for clarification.

UPDATES

Faculty members must sometimes update course elements such as schedules or assignment details in response to student needs and external events (e.g., severe weather or public health emergencies). If updates become necessary as the course progresses, students will be notified through [specify means of communication].

Additional information regarding key policies and processes relevant to all courses at UWF can be found on the [Additional Syllabus Statements](#) page.

TENTATIVE COURSE OUTLINE

Week / Material	Day	Task (DUE)	Meeting
Week 1: Course Introduction & Chapter 1 01.08-10	Monday		
	Tuesday		
	Wednesday	Syllabus Quiz	
	Thursday	Meeting	ON-CAMPUS
	Friday	Chapter 1 Quiz	
Week 2: Chapter 2&3 01.13-19	Monday	Perusall: History of Police	
	Tuesday	Meeting	ON-CAMPUS
	Wednesday	Perusall: R. Mitchell's Talk	
	Thursday	Meeting	ON-CAMPUS
	Friday	Chapter 2 Quiz - Field Trip Waivers	
Week 3: Chapter 3 01.20-26	Monday	MLK Day	
	Tuesday	Meeting	ON-CAMPUS
	Wednesday		
	Thursday		VIRTUAL
	Friday	Chapter 3 Quiz	
Week 4: Chapter 4 01.27-02.02	Monday		
	Tuesday	Meeting	ON-CAMPUS
	Wednesday	Perusall: Mending Broken Trust	
	Thursday	Meeting	ON-CAMPUS
	Friday	Chapter 4 Quiz	
Week 5: Chapter 5 02.03-09	Monday		
	Tuesday	Field Trip to VirtRa	OFF-CAMPUS
	Wednesday		
	Thursday	Meeting	ON-CAMPUS
	Friday	Chapter 5 Quiz	
Week 6: Chapter 6	Monday		
	Tuesday	Meeting	ON CAMPUS

02.10-16	Wednesday		
	Thursday	Meeting	VIRTUAL
	Friday	Chapter 6 Quiz	
Week 7: Chapter 7	Monday		
02.17-23	Tuesday	Meeting	ON CAMPUS
	Wednesday		
	Thursday	Meeting: Field Trip to FDLE	OFF CAMPUS
	Friday		
Week 8: Chapter 8	Monday		
02.24-03.02	Tuesday	Meeting	ON CAMPUS
	Wednesday		
	Thursday	Perusall: Hot Spots - Dr. Weisburd	VIRTUAL
	Friday	Chapter 7& 8 Quiz	NONE
Week 9: Chapter 9	Monday		
03.03-09	Tuesday	EXAM 1 AVAILABLE Guest Lecture- Dr. Kraska	ON CAMPUS
	Wednesday		
	Thursday	EXAM 1 DUE	VIRTUAL
	Friday	Chapter 9 Quiz	
Week 10: Chapter 10	Monday	Movie Review DUE	
03.10-16	Tuesday	Perusall: Policing the Police	VIRTUAL
	Wednesday		
	Thursday	Meeting: Guest Lecture by Mr. Fraser	LIVE VIRTUAL
	Friday	Chapter 10 Quiz	
SPRING BREAK 03.17-23			
Week 11: Chapter 11	Monday		
03.24-30	Tuesday	Meeting	ON CAMPUS
	Wednesday		
	Thursday	Perusall: Body Worn Cameras	VIRTUAL

	Friday	Chapter 11 Quiz	
CHAPTER 12 - OPTIONAL FOR STUDENTS			
Week 12: Chapter 13 03.30-04.06	Monday		
	Tuesday	Meeting	ON CAMPUS
	Wednesday		
	Thursday	Perusall: Addressing Police Stress	VIRTUAL
	Friday	Chapter 13 Quiz	
Week 13: Chapter 14 04.07-13	Monday		
	Tuesday	Meeting	ON CAMPUS
	Wednesday		
	Thursday	Perusall: Effectiveness of Police Training	VIRTUAL
	Friday	Chapter 14 Quiz	
Week 14: Chapter 15 04.14-20	Monday		
	Tuesday	Field Trip to ECSO Facility	OFF-CAMPUS
	Wednesday		
	Thursday	Guest Lecture: Campus Policing, Chief Cossich	ON CAMPUS
	Friday	Chapter 15 Quiz	
Week 15: Review 04.21-27	Monday		
	Tuesday	Two-Minute Lectures	ON CAMPUS
	Wednesday		
	Thursday	Review Session	VIRTUAL
	Friday	ALL LATE ASSIGNMENTS DUE	
Week 16: FINALS 04.28-31 The Instructor can change this outline with prior notice	Monday	FINAL EXAM AVAILABLE	
	Tuesday		
	Wednesday		
	Thursday	FINAL EXAM DUE	
	Friday		

